



Bishop Middleham Parish Council

Reply to,
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Conserving our Past: Building Our Future

Chairman Cllr. Harvey Neve

Minutes of a meeting of Bishop Middleham Parish Council held Wednesday 16th June 2021, via zoom.

Present: - Cllrs. H. Neve (Chairman), G. Turner, J. Brownlee, V. Cooke, E. Peeke, A. Shaw.

Parish Clerk J. Robinson

Apologies: - Cllr. M. MacCallam

29.0/21 Notice of meeting: - It was moved by Cllr. H. Neve that the meeting be opened.

30.0/21 Declarations of Interest – none required.

31.0/21 Member Dispensation – none required.

32.0/21 Public Participation: -There were no members of the public present.

33.0/21 Minutes of Annual meeting held on 12th May 2021.

Cllr. E. Peeke proposed seconded by Cllr. V.Cooke and agreed to approve the minutes of the Annual meeting held 12th May 2021.

34.0/21 Annual Accounts

34.01/2021

Cllr. H. Neve proposed seconded by Cllr. V.Cooke and agreed to approve Section 1 of the Annual Governance Statement. The form was then signed by Cllr. H. Neve Chairman of the meeting and Parish Clerk.

34.02/2021

Cllr. H. Neve proposed, seconded by Cllr. V.Cooke and approved by members to adopt Section 2 the Accounting Statement 2020/21. Cllr. H. Neve as Chairman of the meeting then signed the form on behalf of the Council.

During this item members considered all relevant documents relating to the Annual Accounts including Risk Register, Asset Register and Financial documentation.

Members agreed that due to the change of accounting system it was necessary to restate the carried forward figure on the AGAR for 2019/20 by £1, uplifting the closing figure. Members also noted the positive Internal Audit Report. They wished to minute no actions were recommended from this Audit.

35.0/21 Public Right of Inspection

Members noted the need for 30 working days, including 1st July for members of the public to inspect the accounts. Relevant account paperwork to be uplifted by Council website administrator and to advertise in the Noticeboard.

37.0/21 Appointment of Internal Auditor 2021/22

Cllr. V.Cooke proposed seconded by Cllr. G. Turner and carried to re-appoint Mr. Gordon Fletcher as Internal Auditor for the 2021/22 Accounts.

38.0/21 NHS Day

It was agreed the Chairman perform the 2 minutes silence at the NHS Flower bed on Monday 5th July at 11.00am. All other activities as per the leaflet being circulated around the Parish, involving Carrot Club, Church and Parish Council. Members agreed to leave the NHS bed in situ for the time being and to return to its future at a later date.

39.0/21 Tree Survey The Park

A detailed discussion took place regarding the management of trees across the Parish. 2 quotes have been received to undertake the survey. It was agreed to obtain a 3rd in accordance with financial standing orders. There was also a query regarding The Park lease, is it all repairing or do DCC undertake/fund the tree work. Parish Clerk to enquire from DCC.

It was agreed after discussion Parish Clerk instruct a contractor to undertake the remedial work on the tree next to the house on Front Street.

Parish Clerk to go through Council records to obtain the last tree survey. Cllr. A. Shaw agreed to share copies of the GIS sheet he has which show DCC, Parish and Church land ownership.

It was agreed once all trees owned by the Parish Council are identified a planned survey and remedial work be undertaken on a 2-year rolling cycle.

40.0/21 Member sharing

- a. It was agreed to place on September Agenda Queens Green Canopy/NHS Commemoration trees
- b. Cllr. V.Cooke requested Legionella testing be undertaken at the Pavilion.
- c. Cllr. V.Cooke advised repairs had been undertaken to the Pavilion showers because of leaks.
- d. Several members referred to the numerous issues on Pit Lane. Parish Clerk to request a meeting with Mr. P. Howell M.P. to seek his help. Cllr. E. Peeke agreed to speak to him as County Councillor. Parish Clerk to then arrange stakeholder meeting of all parties to discuss future management. Parish Clerk to write to Savills once again with copies of previous letters. Meeting to include M.P./Savills/Parish Council/Police/Fire Authority/DCC Environmental Health/DCC Waste Management/County Councillor.

- e. Several members expressed concern at the graffiti on the fence entering the Parish. Matter to once again be referred to Savills and to try DCC support also.
- f. Flooding of roads, agreed to invite Mr. Alan Patrickson to a meeting with Council members to discuss flooding and raised water table, focusing on DCC plans to deal with same.
- g. It was agreed to write to Mr. Jeff Talbot inviting him to a meeting to discuss an Integrated Environment Plan for the Parish, DCC and Parish working together.
- h. Parish Clerk to re-ask S.E. Landscape to grind out old seat post etc. adjoining the play area.
- i. Parish Clerk to ask DCC to refill all salt bins in the Parish.
- j. Bus Stop to be placed on July Agenda

The meeting closed 8.27pm

Signed: -

Cllr. H. Neve, Chairman.
14th July 2021